

TRANSCRIPTION NOTATION

(Poland, 1995; Rapley, 2007)

Pauses	(...) brief pause, longer than comma (denoting a natural pause) but less than three seconds, used when thinking of correct word or whether to continue with a line of thought; the number of dots represents seconds (pause) pause longer than three seconds
Garbled speech	(?? xxxx??) garbled talk, suggested theme of missing words, or inclusion of audible ones, when 'xxxx' is replaced with text)
Overlapping/interrupted speech	-
Laughter	(laugh/ter) in text, speaker's laugh (laughter) separate notation, shared with speaker and AS
Upward inflection	(?)
Shift to a new thought	(turn)
Paraphrasing another	(description of changed tone or volume mimicking another)
Coughing, etc	(sound indicated in parentheses)
Emphasis	uppercase letters (or bold if a single letter)
Held sounds	repeat relevant letters separated by hyphens
Editorial deletion	[] deletion of conversational hesitations, repetitions, etc